# Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

| _                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       |                          | id P.A. 71 of 1919                   | , as amended                              |                                |                                            |                                                        |                         |  |  |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------------|-------------------------------------------|--------------------------------|--------------------------------------------|--------------------------------------------------------|-------------------------|--|--|
| Ι_                                         | Local Unit of Government Type                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                    |                                                                                                                                                                                                                                                                                                                                       |                          | _                                    | Local Unit Name                           |                                |                                            | _                                                      | County                  |  |  |
| <u> </u>                                   | ]Cou                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                    | City                                                                                                                                                                                                                                                                                                                                  | □Twp                     | □Village                             | <b>⊠</b> Other                            | City of Riv                    | er Rouge District (                        |                                                        | Wayne                   |  |  |
| 1                                          | Fiscal Year End Opinion Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                    |                                                                                                                                                                                                                                                                                                                                       | - 24 2000                |                                      | Date Audit Report S                       | submitted to State             |                                            |                                                        |                         |  |  |
| June 30, 2006 December 21, 2               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       |                          | December                             | r 21, 2006                                | )<br>                          |                                            |                                                        | EU M. 1                 |  |  |
| W                                          | We affirm that:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| W                                          | We are certified public accountants licensed to practice in Michigan.                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| We<br>Ma                                   | We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).                                                                                                                                                                                                                                                                                                             |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
|                                            | YES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Ş                  | Check ea                                                                                                                                                                                                                                                                                                                              | ich applic               | able box bel                         | ow. (See in                               | estructions fo                 | r further detail.)                         | iil.)                                                  |                         |  |  |
| 1.                                         | X                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    | All require reporting                                                                                                                                                                                                                                                                                                                 | ed compor<br>entity note | ent units/functions to the financial | ls/agencies<br>cial statem                | s of the local<br>ents as nece | unit are included in ti<br>ssary.          | ed in the financial statements and/or disclosed in the |                         |  |  |
| 2.                                         | ×                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    | There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.                                                                                                                                   |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| 3.                                         | ×                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    | The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.                                                                                                                                                                                                                              |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| 4.                                         | ×                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                | =                                          | •                                                      |                         |  |  |
| 5.                                         | ×                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    | The local unit has adopted a budget for all required funds.                                                                                                                                                                                                                                                                           |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| 6.                                         | ×                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                |                                            | Municipal Lague Act an                                 |                         |  |  |
|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    | other guid                                                                                                                                                                                                                                                                                                                            | lance as is              | sued by the L                        | ocal Audit                                | and Finance                    | Division.                                  |                                                        |                         |  |  |
| 7.                                         | EX EX                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                | evenues that were o                        |                                                        | taxing unit.            |  |  |
| 8.                                         | ×                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                | y with statutory requi                     |                                                        |                         |  |  |
| 9.                                         | X                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    | The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin).                                                                                                                        |                          |                                      |                                           |                                |                                            |                                                        | the <i>Bulletin for</i> |  |  |
| 10                                         | · 🔀                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                    | There are no indications of defalcation, fraud or embezziement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover. |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| 11                                         | . 🗵                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                    | The local unit is free of repeated comments from previous years.                                                                                                                                                                                                                                                                      |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| 12                                         | - ⊠                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | □ <mark>□</mark> ⊢ | The audit opinion is UNQUALIFIED.                                                                                                                                                                                                                                                                                                     |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| 13                                         | . 💢                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                |                                            |                                                        | other generally         |  |  |
| 14                                         | ×                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    | The board                                                                                                                                                                                                                                                                                                                             | or council               | approves all                         | invoices pr                               | ior to payme                   | nt as required by cha                      | erter or statute                                       |                         |  |  |
| 15                                         | ×                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| de                                         | 15.  To our knowledge, bank reconciliations that were reviewed were performed timely.  If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.  If the undersigned, certify that this statement is complete and accurate in all respects. |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
| W                                          | have                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | enc                | losed the                                                                                                                                                                                                                                                                                                                             | following:               |                                      | Enclosed                                  |                                | Not Required (enter a brief justification) |                                                        |                         |  |  |
| Financial Statements                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       |                          | $\boxtimes$                          | Not Required (enter a pher justification) |                                |                                            |                                                        |                         |  |  |
| The letter of Comments and Recommendations |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       | nmendations              |                                      |                                           |                                |                                            | }                                                      |                         |  |  |
| Ott                                        | Other (Describe)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                |                                            |                                                        |                         |  |  |
|                                            | Certified Public Accountant (Firm Name)                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      | <u> </u>                                  | Telephone Number               |                                            |                                                        |                         |  |  |
| James E. Garrett and Associates            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       | 98                       |                                      |                                           | (313) 842-8297                 |                                            |                                                        |                         |  |  |
| Street Address                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           | ty State Zip                   |                                            | )                                                      |                         |  |  |
| 10475 West Jefferson Avenue                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       |                          |                                      |                                           |                                | River Rouge                                | 1                                                      | 218                     |  |  |
| Authorizing CPA Signature                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |                                                                                                                                                                                                                                                                                                                                       | H-                       |                                      | ted Name<br>mes E. Gari                   | rett                           | Ucense Number                              |                                                        |                         |  |  |

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Financial Report
with Supplemental Information
June 30, 2006

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### JAMES E. GARRETT & ASSOCIATES

10475 W. Jefferson River Rouge, Michigan 48218

Tel.: (313) 842-8297 Tel.: (313) 842-TAXS Fax: (313) 842-6238

#### INDEPENDENT AUDITOR'S REPORT

District Judge Raymond A. Charron District Court No. 26, Division I River Rouge, Michigan

We have audited the basic financial statements of the District Court Funds of District No. 26 Division I (a component unit of the City of River Rouge, Michigan) as of June 30, 2006. These financial statements are the responsibility of District Court No. 26, Division I, City of River Rouge, Michigan's management. Our responsibility is to express opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the District Court No. 26, Division I, City of River Rouge, Michigan at June 30, 2006 in conformity with accounting principles generally accepted in the United States of America.

The accompanying supplemental information as identified in the table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Our audit was conducted for the purpose of forming an opinion on the basic financial statements. The supplemental information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The accompanying financial statements do not include a management's discussion and analysis which would present an analysis of the financial performance for the year. The Governmental Accounting Standards Board has determined that this analysis is necessary to supplement although not required to be part of the basic financial statements.

Becember 27, 2006

#### Balance Sheet June 30, 2006

|                                             |           | General<br>Account | Bond<br>Account |        |
|---------------------------------------------|-----------|--------------------|-----------------|--------|
| Assets - Cash and cash equivalents (Note 2) | <u>\$</u> | 63,074             | <u>\$</u>       | 49,928 |
| Liabilities                                 |           |                    |                 |        |
| Due to:                                     |           |                    |                 |        |
| City of River Rouge                         | \$        | 48,864             | \$              | -      |
| State of Michigan                           |           | 14,210             |                 | -      |
| Bond deposits                               |           | -                  |                 | 49,928 |
| Total liabilities                           | \$        | 63,074             | <u>\$</u>       | 49,928 |

Notes to Balance Sheet June 30, 2006

#### **Note I - Significant Accounting Policies**

The funds of District Court No. 26, Division I (the "District Court") are Agency Funds. The financial activities of the funds are limited to collection of amounts that are subsequently returned or paid to third parties. Accordingly, the operations of the funds are limited to cash transactions.

The District Court is a blended component unit of the City of River Rouge, Michigan and is included in the general purpose financial statements of the City of River Rouge, Michigan at June 30, 2006. The costs relating to the operation of District Court No. 26, Division I are budgeted items of the City of River Rouge, Michigan's General Fund and, accordingly, such costs are paid by the City's General Fund.

#### **Note 2 - Cash and Cash Equivalents**

The District Court's cash and cash equivalents at June 30, 2006 are composed of deposits of \$113,002. The deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared or of deposits in transit) at approximately \$113,000. Of that amount, approximately \$100,000 was covered by federal depository insurance and the remainder was uninsured and uncollateralized. The District Court believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the District Court evaluates each financial institution; only those institutions with an acceptable estimated risk level are used as depositories.

#### **Note 3 - Bank Accounts**

**General Account** - General account transactions include the receipt of ordinance fines and costs, state fees, parking fines, bond forfeitures, civil filing fees, interim bonds, constable fees, restitution, and other amounts due to the City and the State.

**Bond Account** - Bond account transactions represent all bond-related activity.

#### **Note 4 - District Court Funds**

The District Court is divided into two separate units, with each unit maintaining its own funds. Only the funds held by District Court No. 26, Division I, City of River Rouge, Michigan are included in the accompanying balance sheet.



#### Schedule of Cash Receipts and Disbursements Year Ended June 30, 2006

|                                   | General<br>Account |         | Bond<br>Account |        |
|-----------------------------------|--------------------|---------|-----------------|--------|
| Cash Balance - July 1, 2005       | \$                 | 59,037  | \$              | 47,252 |
| Receipts                          |                    |         |                 |        |
| Fines and fees collected          |                    | 475,836 |                 | -      |
| Bond receipts                     |                    | -       |                 | 90,234 |
| Restitution, judgments, and other |                    | 23,092  |                 |        |
| Total receipts                    |                    | 498,928 |                 | 90,234 |
| Disbursements                     |                    |         |                 |        |
| Transfers:                        |                    |         |                 |        |
| City of River Rouge               |                    | 371,107 |                 | -      |
| State of Michigan                 |                    | 99,982  |                 | -      |
| Bond refunds and forfeitures      |                    | -       |                 | 87,558 |
| Restitution, judgments, and other |                    | 23,802  | -               |        |
| Total disbursements               |                    | 494,891 |                 | 87,558 |
| Cash Balance - June 30, 2006      | \$                 | 63,074  | \$              | 49,928 |